

BACCHUS MARSH

# SCORPIONS



2020 PLAYERS  
HANDBOOK



Bacchus Marsh Soccer Club Inc.

Email **bacchusmarshscorpions@hotmail.com.au**  
Website **bacchusmarshsoccer.org.au**  
Facebook **Bacchus Marsh Soccer Club—Scorpions**  
Instagram **bmsoccerscorpions**

## BMSC Committee

POSITION	NAME	MOBILE
President	Liam Kiely	0408059294
Secretary	Sam Romaszko	0409945253
Treasurer	Ferry Castelijm	0467732306
Committee Member	Noel Stanley	0410822153
Committee Member	Declan Allen	0435014208
Committee Member	Simon Joannidis	0412562434
Committee Member	Hilda Vergles	0405492807
Committee Member	Scott Oldfield	0409811915

League **Ballarat & District Soccer Association (BDSA)**  
BDSA website <http://www.ballratsoccer.com.au/>  
Football Federation Victoria <http://www.footballfedvic.com.au/>  
Football Federation Australia [www.myfootball.com.au](http://www.myfootball.com.au)  
Registration Website <http://www.myfootballclub.com.au/>



## ABOUT OUR CLUB

The key aims and philosophy of the Bacchus Marsh Soccer Club is to:

- Make participation in soccer an enjoyable experience
- Promote and uphold the ideals of sportsmanship and fair play within the club
- Promote and uphold the ideals entailing respect for one's teammates, the opposition team, match officials and fellow club members
- Encourage healthy food choices
- Have a family friendly environment where our players can grow and improve on their skills as soccer players

## OUR CORE VALUES

S	Strive for excellence – work equally hard for yourself and your team
C	Co-Operation and unity of players, staff, family and community – we will all work together for the benefit of the club
O	Opportunity for growth and excellence in football
R	Respect – we will treat others the way we expect to be treated
P	Pride in our team, our club and ourselves
I	Integrity and Fair Play
O	Openness – we will engage and communicate transparently with all players, staff and parents
N	Nurturing and Positive Coaching – we will provide an environment for enjoyment and development in football.
S	Sportsmanship

## CLUB HISTORY

Our Club was formed in 2008 we fielded 3 teams in the Football Federation Victoria leagues, plus ran a small-sided games program for younger players.

In 2011 we became affiliated with the Ballarat District Soccer Association (BDSA). Our goal was to enter senior teams in the competitions as well as women's teams of all ages.

We celebrated the Club's 10 year anniversary in 2018.

## MEMBERSHIP FEES

Please refer to the club's website for current fees.

The club reviews registration fees every year and fees are calculated to cover player and club running costs. It is not the intention of the club to make a profit from player registration fees.

Club Fees are payable by credit card when registering your player. These payments will be placed directly into our Club account referencing your Player's FFA no and the invoice number.

## REFUND POLICY

Bacchus Marsh Soccer Club will not provide refunds for:

1. Voluntary withdrawal for the following reasons; Player disagreement with another player/players, player disagreement with team official or club official/officials, disagreement between parents of players in the same team, disagreement between parents of players and team or club officials, dislike of the team into which the player has been selected, dislike of the allocated coach, dislike of the grade in which the team is playing in or change of mind by players/parents.
2. For players who are expelled from the club or miss matches due to suspensions or other disciplinary circumstances.
3. Withdrawals after the first fixture match for any reason.

If a refund is granted by the club it will not refund the Governing Body Fees. The club will only refund fees if the withdrawal is due to extenuating circumstances that are medically related and can be sustained by a doctor's certificate. Please note a medical certificate does not automatically result in a refund of registration fees, this decision will be made by the Committee.

## WHAT DOES MY REGISTRATION FEE COVER?

Registration fees cover the following:

- Football Victoria Affiliation Fee
- Football Victoria Player Registration Fee
- Football Federation Australia Player Insurance
- Ballarat District Soccer Association – league entry fee for teams
- Ground leasing fees from Council
- Ground lighting
- Electricity charges
- Administration and Finance
- Trophies and Awards
- Junior Presentation Night function
- Facilities Maintenance and Cleaning

- Technology (website, social media)
- Match Equipment (match balls, portable goals, nets, corner posts, whistles, linesman flags, game strip, first aid kits, team bags etc)
- Training Equipment (balls, cones, poles, bibs, training goals, pumps)
- Linemarking (this is done weekly)
- Referees fees for every home game
- Coaches education (Please note that our coaches do not get paid but we pay for their training)

## REGISTRATION

Every child must be registered with the FFV to play and train with our club. To do this, an online registration must be completed. This will give you a FFV number.

All new players are required to have a FFV number. This number then can be used to pay for registration fees.

**[www.MyFootballClub.com.au](http://www.MyFootballClub.com.au)**

### Self Registration & FFA Numbers

It is a FFV/BDSA requirement in 2014, that all players will SELF REGISTER online via MYFOOTBALLCLUB website.

Returning players should already have an FFA number and should see the Registration Committee to confirm the number and obtain a temporary password. Please ensure you update your personal details including address and email, AND RESET YOUR PASSWORD.

Login is at <https://live.myfootballclub.com.au/SelfReg/>

New Players registering will be required to produce a copy of their birth certificate, as under FFV laws we are required to have sighted verifiable proof of age before registering a player.

All NEW players wishing to join the club must also obtain an FFA number before registering.

(1) A new player is one who does not have an 8 digit FFA number.

(2) Players are requested to register on-line at

<https://live.myfootballclub.com.au/Signup/FFAMemberSignup.aspx?StartAt=Waivers>

The FFA has also loaded some instructional video on YouTube for obtaining an FFA Number, and Self Registering.

**\*\* IMPORTANT \*\***

Please ensure you have updated the personal details attached to your Player's FFA number before registering or your invoice will go to your previous email address

No player will be allowed to play in any official matches or be registered with FFV until full payment is received. Your player will NOT BE REGISTERED and will not be allowed to PLAY or TRAIN until full payment is made.

The Club reserves the right to withdraw any player that has not paid his/her membership and another player will be offered their place.

If you are having difficulties with the Self-Registration Process please see the Registration Committee.

## TRAINING SESSION TIMES

Please refer to the club's website.

## WEATHER CANCELLATION POLICY

As a general rule we do not cancel training or games unless extreme weather conditions that pose a danger to the safety of our members, who are our number one concern, therefore always assume training or a game are on unless notified.

During the warmer months, (Feb-April), if the day's temperature has reached a top of 36 degrees, there will be NO TRAINING. This is a decision that the Committee has not taken lightly and uses the guidelines from SPORTS MEDICINE AUSTRALIA heat policy. This will be communicated via Facebook and Instagram.

Over the cooler months, conditions that are classed as dangerous and a concern for safety is lightning, hail storms or flooded pitches, where the ground has become soft.

# UPCOMING EVENTS 2020

**JAN  
FEB**

**2020 PRESEASON TRAINING  
COMMENCES**

**FUNDRAISER - NIGHT AT THE RACES**

SAT 16th, Bacchus Marsh West Golf Club\*

**MAY**

**JUL**

**FUNDRAISER - TRIVIA NIGHT**

SAT 18th, Bacchus Marsh West Golf Club\*

**JUNIOR PRESENTATION NIGHT**

SAT 29th, BM Racecourse Reserve\*

**AUG**

**SEP**

**SENIOR PRESENTATION NIGHT**

SAT 5th, Tabcorp Park\*

**END OF YEAR FUNCTION**

SAT 13th, Bacchus Marsh West Golf Club\*

**DEC**

\*Dates/venues are indicative only. All events require formal registration. Further information to be distributed prior to each function.

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## VOLUNTEERS

Volunteers in our club are very important. Without volunteers our club would not exist. A volunteer can perform many different roles and provide our club with varying goods and services. Our committee are ALL volunteers, as are our coaches, team managers etc. No one is financially compensated for their duties. These individuals are also parents, have full and part-time jobs and carry a variety of family responsibilities.

We welcome any person who would be willing to help out, even if it is only for 5 or 10 minutes. Every little bit helps to make it a better club for all of the players. We put an emphasis on being a family friendly club and we encourage input from family members to assist in growing and achieving our club goals together.

BMSC relies on parent participation, which can vary from canteen duties to field duties. If you can spare a small amount of time, please don't hesitate to ask your child's coach, team managers or one of the committee members where your time could be best spent.

It is vital for parents to participate; volunteers run the entire club. Parents can be expecting to be rostered on for various team jobs throughout the season. This involvement will make a BIG difference to the way YOUR Soccer Club is run and managed.

Rostered duties may include

- Providing oranges on game day for players at the half time break
- Laundering game day shirts and ensuring the team manager has them before the next game
- Helping set up and pack up equipment on soccer training nights eg, training cones and poles, the pumping up of training balls
- Helping set up home game day equipment eg, soccer nets, flags

Other duties that require volunteer participation

- Coaches                      Anyone that has a love of soccer and a willingness to teach
- Assistant Coach            A person to help out the coach in player development
- Team Manager              To manage communications between coaches, players and families. See below.
- Parent assistance          Assist in the canteen this may be rostered by your team manager or canteen manager. This is an important function required to assist the club by raising extra funds. It also helps us to keep your annual fees down. A food handler's certificate is required. This can be obtained online; a small cost may be involved.

If you have other skills you think may benefit the club then please let a Committee Member know. This is a great way to repay these volunteers for investing in your child.

## COACHES

The club makes every attempt to have Coaches and Team Managers appointed in place during the prior to the commencement of pre-season training.

The Club adopts identical coaching guidelines and policy developed by the FFV. These coaching guidelines are in place to ensure a high standard of quality coaching practices throughout clubs in Victoria. Incorporating techniques and strategies, rules, risk management and responsibilities (duty of care to their players).

The Club strives to ensure our coaches hold a current Coaching Licence within each respective accreditation.

## TEAM MANAGERS

Along with the volunteer Committee and Coaches, these are some of the most important Volunteers in our club.

A Team Manager's position in the team is an extremely important one. The Team Manager is the person that assists and complements the coach by performing all administrative tasks required to run and maintain a successful team. Consequently a good Team Manager will allow a coach to concentrate on coaching the players. This will ensure each player receives optimum attention and gives every player a chance to perform to the best of their ability.

It is up to the parent's to appoint a Team Manager for their team. If more than one parent is interested in the role, a final decision is made by the Committee.

Duties include

- Provide a contact point for team members, ensuring the coach is fully aware of a team member's availability
- Compile team lists and match (day/location/time),
- Providing administrative support (supported by club committee)
- Team managers will roster parents for their duties for home games, incl. rosters for provision of oranges, washing the game day shirts, canteen duties and ground marshal
- Team managers are responsible for the game day shirts, and goal keeper equipment (to be laundered after each use)

A Team Manager needs to be appointed for each team as soon as possible after registration day. Emphasis is on helping the club; therefore your input is essential and will be very much appreciated!

## Working with Children Check

State Government legislation has deemed it a requirement that individuals whose profession or social/sporting activity involves interaction with minors have to have a valid Working With Children check before being allowed to partake in that activity.

If you are a volunteer within our club, then a working with children's card is required. Application is at no personal cost to any volunteers. Please visit the website:

<http://www.workingwithchildren.vic.gov.au>

You must advise on your application that you are associated with BMSC. We strongly advise everyone to have a working with children's check. This way, we can ensure that all volunteers are covered and the safety of all of our children / players is maintained.

Regular checks are done throughout the season and up to date records are kept to ensure child safety within our club.

If you already have a working with children's check, you will need to update your details online to include Bacchus Marsh Soccer Club as an association that you volunteer for.

## PHOTOGRAPHY

Our club is very fortunate to be supported by a local volunteer photographic enthusiast and soccer parent. Pat endeavours to cover as many home games as possible, as well as BMSC events, and takes the team photos each year. He can be found lying flat on the far side of the pitch side at many home games.

Pat will endeavour to take action shots of your soccer player if you discuss this with him at the start of the season. The fees he charges cover his equipment and consumables, as well as providing funds to our Club.

His photos also support our games reports as printed in the Moorabool News. He is a much-valued Club Asset and Supporter and we ask that you support him in his work. Samples of his photography are on display around the club. The following website provides a showcase of Pat's work, please visit here; <http://bmscimages.webs.com/>

## INSURANCE

Whilst it is not club policy to insure junior players the club will adhere to any directive as set down by Football Federation Victoria (FFV).

The FFV has compulsory player personal accident insurance (covered by registration fees), which covers all registered Bacchus Marsh Soccer Club players while training or playing for Bacchus Marsh Soccer Club. Details of this insurance cover can be obtained from the FFV website.

However the Club strongly recommends that each player be covered by private health insurance. The Club will not be liable for any cost not covered by the FFV insurance.

Insurance policies and what is covered are detailed can be found via the FFV web site at: <http://www.footballfedvic.com.au>, (search for Insurance)

Any claims for injury must be made to the FFV insurer.

## RULES AND REGULATIONS

Bacchus Marsh Soccer Club Inc. is governed by the Rules and Regulations found in this handbook as well as those of our governing bodies:

1. Football Federation of Australia  
<http://www.footballaustralia.com.au/insideffa/statutes>
2. Football Federation of Victoria, [http://footballfedvic.com.au/fileadmin/user\\_upload/Discipline/ROC/2011Junior\\_ROC.pdf](http://footballfedvic.com.au/fileadmin/user_upload/Discipline/ROC/2011Junior_ROC.pdf)
3. Ballarat and District Soccer Association.  
<http://www.ballaratsoccer.com.au/content.aspx?file=8106|16319t>

## HEALTH AND SAFETY

Shin-pads are a compulsory piece of equipment for ALL players (even at senior level) and players are not permitted to play without them.

First Aid Kits are provided by the Club and are available while training or playing in home or away matches. Parents/Guardians are reminded that they are responsible for any medications that a child might require. Parents should discuss their child's special needs with the coach at the beginning of the season.

For the safety of all, players must not wear jewellery such as rings, earrings, bracelets, necklaces etc. during games. Earrings can only be worn if they are covered over with tape, but please be aware the REFEREE has final say on this issue and may ask the player to remove the earring(s).

Asthma is a very common disorder. Sport Medicine Australia stresses the need for correct use of inhalers for both the treatment and prevention of asthma attacks and also to prevent exercise induced asthma.

Bacchus Marsh Soccer Club recognises that passive smoking is hazardous to health and those non-smoking club members and visitors have the right to be protected from exposure to tobacco smoke.

Accordingly, the following policy shall apply to all club facilities, functions, meetings and activities undertaken by the club and will apply to all members, players, administrators, officials and club visitors.

No smoking is to take place within 5 meters of players during games and training facilities.

## HARASSMENT AND DISCRIMINATION

BMSC is committed to providing a sporting environment where each participant is a valued member of the club, where they are treated fairly, and are given recognition for their contribution to the club's success.

The club also aims to provide an environment that is pleasant for participants to train and play in and that is conducive to good sportsmanship.

At BMSC, harassment or discrimination whether verbal, physical or environmental is unacceptable and will not be tolerated.

## INDIVIDUAL CODE OF CONDUCT

BMSC aims to develop and improve the skills, game play, and team spirit of its players and teams. It is important that all spectators, club officials, team officials, parents, and players are able to enjoy the match in a safe and comfortable environment. The Club requires its players, parents and officials to be uncompromising in aspects of fair play and good sportsmanship. Please read and adhere to the following Codes of Conduct.

Each person present must

- Respect the decisions of the Match Officials, and teach children to do the same
- Never ridicule or unduly scold a child for making a mistake
- Respect the rights, dignity and worth of every person regardless of their race, colour, religion, language, political views, sexual preference, national or ethnic origin
- Not engage in the use of violence in any form, physical, verbal or emotional, whether it is by other spectators, team officials (including coaches) or players
- Not engage in discrimination, harassment or abuse in any form whether lawful or otherwise, including but not limited to the use of obscene or offensive language or gestures, the incitement of hatred or violence or partaking in indecent or racist chanting
- Not carry, light or throw flares or missiles (including on to the field of play or at other spectators)
- Not enter the field of play or its surrounds without lawful authority and
- Conduct them self in a manner that enhances, rather than injures, the reputation and goodwill of football generally.
- Not bring or cause to be brought, or consume alcohol or illicit drugs at our Club facilities and functions

## PLAYERS

Players are expected to show positive attitudes and to follow directions given by coaches. Players must show courtesy towards team mates at all times.

Coaches will not permit name-calling, teasing, criticizing or other acts designed to hurt feelings or cause injury. If any team member tells you of a problem, do not hesitate to talk to the coach about it. All players must be willing to play all positions, and follow the instructions given by coaches.

In the case of a severe disciplinary problem a player could be asked to leave the team and the Club. This decision will be made by the Committee (after any consultation process has been exhausted) and would only happen in cases where behaviour cannot be modified to allow fellow team mates and spectators to be comfortable in that team's environs.

All Players must:

- Never argue with an official.
- If you disagree, have your captain, coach or manager approach the official during a break or after the competition.
- Control your temper. Verbal abuse of officials and sledging other players, deliberately distracting or provoking an opponent are not acceptable or permitted behaviours in any sport.
- Work equally hard for yourself and/or your team. Your team's performance will benefit and so will you.
- Be a good sport. Applaud all good plays whether your team or the opposition makes them.
- Treat all participants in your sport, as you like to be treated. Do not bully or take unfair advantage of another competitor.
- Cooperate with your coach, team mates and opponents. Without them there would be no competition.
- Participate for your own enjoyment and benefit, not just to please parents and coaches.
- Respect the rights, dignity and worth of all participants regardless of their gender, ability, cultural background or religion.

## COACHES

Remember that as a coach you represent a role model. Never teach young players bad habits. Never ridicule or yell at a young player for making a mistake or for conceding. Be reasonable in your demands on players' time energy and enthusiasm.

Ensure that equipment and facilities meet safety standards and are appropriate to the age and ability of all players.

Display control, respect and professionalism to all involved with the sport. This includes opponents, coaches, officials, administrators, parents and spectators. Encourage your players to do the same.

Any physical contact with a young person should be appropriate to the situation and necessary for the players' skill development. Respect the rights, dignity and worth of all participants regardless of their gender, ability, cultural background and religion

All Coaches must:

- Modify rules and regulations to match the skill levels and needs of young people where appropriate (e.g. Small Sided Games)
- Compliment and encourage all participants.
- Be consistent, objective and courteous when making decisions.
- Condemn unsporting behaviour and promote respect for all opponents.
- Emphasise the spirit of the game rather than the errors.

- Encourage and promote rule changes, which will make participation more enjoyable.
- Be a good sport yourself. Actions speak louder than words.
- Keep up to date with the latest trends in officiating and the principles of growth and development of young people.
- Remember, you set an example. Your behaviour and comments should be positive and supportive.
- Place the safety and welfare of the participants above all else.
- Give all young people a 'fair go' regardless of their gender, ability, cultural background or religion.

## ADMINISTRATORS/TEAM MANAGERS/CLUB OFFICIALS

All Administrators/Team Managers/Club Officials will:

- Create pathways for young people to participate in sport not just as a player but as a coach, referee & administrator
- Ensure that rules, equipment, length games and training schedules are modified to suit the age, ability and maturity level of young players
- Provide quality supervision and instruction for junior players
- Remember that young people participate for their enjoyment and benefit. Do not overemphasize awards.
- Emphasize fair play and not winning at all costs.
- Help coaches and officials highlight appropriate behaviour and skill development and help improve the standards of coaching and officiating.

## SPECTATORS

Remember that young people participate in sport for their enjoyment and benefit, not yours.

All Spectators must:

- Applaud good performance and efforts from all individuals and teams.
- Congratulate all participants on their performance regardless of the game's outcome.
- Respect the decisions of officials and teach young people to do the same.
- Never ridicule or scold a young player for making a mistake. Positive comments are motivational.
- Condemn the use of violence in any form, whether it is by spectators, coaches, officials or players.
- Show respect for your team's opponents. Without them there would be no game.
- Encourage players to follow the rules and the officials' decisions.
- Do not use foul language, sledge or harass players, coaches, officials or other spectators
- Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background or religion.

## PARENTS, CARERS AND FAMILIES

Cheer - don't coach. Avoid yelling specific instructions. This can be extremely confusing for a child and possibly contrary to the Coach's instructions.

Avoid confrontation with any of the opposition supporters. It is better to walk away and leave your reputation, the team's reputation and the Club's reputation intact rather than getting involved in a 'nobody wins' confrontation.

Report to the coach all injuries, special medical conditions (such as asthma) or extenuating circumstances (such as lack of sleep or family crisis) that may affect the player physically or emotionally.

Respect the facilities at both your home ground and the opposition's ground. If you have questions or concerns, relay the information to the team manager, who will take it to the Coach.

Do not approach a coach on game day, before or after the game, in relation to a Coach's decision, which has affected player time, position or game format. Each parent/guardian is responsible for his or her child. As a parent/guardian you are required to be at all training sessions and game day. If a player has special requirements, it is up to the parent to notify the coach and assist with the requirements of the player. This ensures the coaches can spread their time equally throughout the team.

All Parents and Carers must:

- Appreciate that children participate in sport for their enjoyment, not yours
- Encourage children to participate do not force them
- Focus on the child's efforts and performance rather than winning or losing
- Encourage children to play according to the rules and to settle disagreements without resorting to hostility or violence
- Never ridicule or yell at a child for making a mistake or losing a competition
- Remember that children learn best by example. Appreciate good performances and skilful play by all participants
- Support all efforts to remove verbal and physical abuse from sporting activities
- Respect officials' decisions and teach children to do likewise
- Show appreciation for coaches, officials and administrators. Without them, your child could not participate
- Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background or religion

## BREACH OF THE CODE OF CONDUCT

Any breaches of the code of conduct will be referred to the committee for an appropriate course of action. Breaches may result in a caution or formal letter of warning being issued. An infringement of the same nature will result in match bans and ultimately exclusion from the club.



Severe breaches such as violent or threatening behaviour to players/ coaches/ parents etc. will result in expulsion from the club and potentially from the FFV/FFA. Inappropriate parental behaviour will adversely affect the children as the entire family may be asked to leave the club.

**Bacchus Marsh Soccer Club Inc.**  
**Player/Parent Agreement -Terms and Conditions**

Dear Parent/Guardian,

The following are the Terms and Conditions of the Club, which you agree to when you register your child.

1. We have received and read the Bacchus Marsh Soccer Club Players Handbook which outlines all Club rules, regulations, codes of behaviour and guidelines under which the Club is governed and agree to be bound by these. We also acknowledge that we are bound by the Rules and Regulations as stated by the Football Federation of Australia, the Football Federation of Victoria, and our affiliation body, the Ballarat and District Soccer Association.
2. We acknowledge that we understand where the insurance policy held by the Club with respect to medical and like expenses incurred as a result of injuries suffered by the players during the course of training and/or competition does not cover all of the medical and like expenses any shortfall in the cost of obtaining urgent and/or continuing medical treatment shall be borne by us.
3. We understand that players who have not paid their registration fee may not be selected to play.
4. We consent, unless we otherwise advise in writing to the Club, to the use of our child/children's details including name and also image and likeness, before, during or after the season for promotional, broadcasting or reporting purposes in any media.
5. We give permission to the Club to attend to any medical or emergency needs for our child/children, in the event that neither parent, nor guardian is present and we agree to meet all resulting medical expenses. We also acknowledge it is our responsibility to ensure the Club, in writing, is fully aware of any medical condition that may affect our child whilst engaged in soccer activities.
6. We consent to our child/children's contact details be made available to Club officials (i.e. coach, team manager).
7. We acknowledge that soccer training and games is a contact sport and accordingly hold the Club harmless against all claims of whatsoever nature arising out of any injury, loss or damage suffered as a result of any player participating in any authorised Club soccer training or game.
8. We agree to reimburse the club for any loss or damage to Club equipment (this includes the playing strip) due to our or our child's negligence.